Rush University

Definitions and Codes for Courses

**Definitions**

**Online Course:**

 An online course is one in which 75% or more of the instruction (which includes regular

 and substantive interaction between students and students and students and instructor)

takes place asynchronously online through the university’s learning management system, (i.e. Blackboard). This does not include courses that require students to complete most of the instruction and activities through an external source such as a publisher’s site.

**Online Program:**

A program can be considered online if 50% or more of its courses in the program are

 classified as online.

**Blended Course:**

A blended course is one in which 50% to 74% of the instruction (which includes regular

 and substantive interaction between students and students and students and instructor)

 takes place online through the university’s learning management system (currently

Blackboard). The remaining percentage of the instruction occurs in a synchronous, virtual environment or a face-to-face environment

**Web-enhanced:**

The faculty member teaches a traditional, face-to-face course, but regularly utilizes the learning management system (i.e. Blackboard) to share content, answer questions, and/or collect/return assignments. Flipped classes are considered web-enhanced.

**Hyflex:**

A Hyflex course is scheduled like face-to-face course, but allows students the choice to participate in person, synchronously online, asynchronously online, or any combination thereof for each course meeting. Who attends face-to-face and who attends online can be determined by student ability to attend face-to-face, instructor assignment, or student preference for learning environment.

**Codes**

**OA**

Online-All: 100% of the course is offered in an asynchronous, online environment. No required, scheduled meetings occur.

**OV**

Online- Virtual: 75% or more of the instruction is offered in an asynchronous, online environment. Some **required instruction** is scheduled through a **virtual** meeting environment, not exceeding 25% of the course time. Note: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times in the course request form. If virtual meetings are *optional*, the course is OL-A.

**OT**

Online-Traditional: 75% or more of the instruction is offered in an asynchronous, online environment. Some **required instruction** is scheduled **on campus** in a traditional learning environment, which could be exams, or other required meetings not exceeding 25% of the course time. Note: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times on the course request form.

**OS**

Online-Synchronous: 75% or more of the instruction is offered in a synchronous online environment. The instructor might still use the learning management system for files, assignments, and activities. Note: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times on the course request form.

**BV**

Blended-Virtual: 50 to 74% of the instruction is offered in an asynchronous, online environment. Some required instruction is scheduled through a virtual meeting environment, not exceeding 50% of the course time. Note: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times in the course request form.

**BT**

Blended-Traditional: 50 to 74% of the instruction is offered in an asynchronous, online environment. Some required instruction is scheduled through a traditional meeting environment, not exceeding 50% of the course time. Note: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times in the course request form.

**HF**

Hyflex. 100% of the course instruction is offered in a HyFlex environment where students have the choice to participate in person, synchronously online, asynchronously online or any combination thereof for each course meeting. Who attends face-to-face and who attends online can be determined by student ability to attend face-to-face, instructor assignment, or student preference for learning environment. This type of course does use a learning management system for files, activities, and/or assignments/exams as well as a web conferencing system for synchronous online interaction. **Note**: Faculty members need to determine these dates and times in advance of the course starting and indicate required dates/times on the course request form.

**FF**

Face to Face- Only: 100% of the instruction is offered in a traditional, face-to-face classroom environment. The faculty member does not utilize the learning management system to support instruction.

**WE**

Web Enhanced: 100% of the instruction is offered in a traditional, face-to-face classroom environment. The faculty member regularly utilizes the learning management system (i.e. Blackboard) to share content, answer questions, and/or collect/return assignments. Flipped classes fit this code.